

# Flexi (Casual) Workers Training Requirements



## Flexi Restaurant & Catering Outlet Assistants (Granary Restaurant) and Flexi Restaurant Assistant (Coterie Tea Rooms)

It is a requirement that all Flexi (Casual) Workers in addition to attending a Trust Induction programme and their service/location induction must undertake role specific mandatory training as detailed below:

Mandatory Training	Method of learning	Timescale	Update required
Fire awareness	E learning	Within first 3 shifts	3 yearly
Food hygiene	E learning	Within first 3 shifts	3 yearly
Health and safety	E learning	Within first 3 shifts	3 yearly
Learning Disability Awareness	E Learning	Within first 3 shifts	3 yearly
Moving and Handling	E learning	Within first 3 shifts	3 yearly
SOVA	E learning	Within first 3 shifts	3 yearly

On appointment and on receipt of your pre-employment clearance checks (DBS Certificate; References; Health Declaration) your Service Manager will contact you to arrange shifts and training.

After six months, dependent on role and hours worked, the situation will be reassessed to identify any further training needs.

Should you have any queries please do not hesitate to contact Danielle Boakes - Learning & Development Co-Ordinator at [db@c-o-t.org.uk](mailto:db@c-o-t.org.uk) or on 01233 861493 ext 270.